

TRANSIENT STUDENT PERMIT FORM

Check WebExpress Transfer Guides for course equivalency! Make sure the course is being offered at the transient institution!

Student ID # _____ Date _____ Cum GPA (Min. 2.0 required) _____

Name: _____ Phone: _____
LAST FIRST

Email: _____ (Upon approval, this form will be emailed to you to take with you to register.)

Institution at which course work is to be done _____

Reason for not doing work at BW: ___ Financial ___ Not Offered ___ To Graduate on Time ___ Other

Student's Signature _____ (Please Note: If course puts you over 18 credit
hours for the semester, Advisor signature required.) _____

Upon completion of course(s) request your official transcript be sent to

*Fay Stager, BW Reg & Records
275 Eastland Rd Berea OH 44017*

Semester you'll be taking transient course: Fall 20 _____ Spring 20 _____ Summer 20 _____

Transient Institution Course Info			Baldwin Wallace Equivalent Course Info	
Dept & Course #	Title	Sem. Hrs.	BW equivalent Course #	Dept. Chair Signature* (*only needed if course is not listed in BW transfer guide)

Math Transient Policy: Students must have an ACT score of 22, SAT of 520, or ALEKS score of 75 or above before they may receive permission to register for the equivalent of any of our MTH courses (except MTH-101 & 105) at another institution.

Approval of Registrar _____ Date of Approval _____

Baldwin Wallace University Transient Student Permit Form is for U.S. institutions only. Work to be done at foreign institutions requires special processing. Inquire at the Office of Study Abroad. Students must complete 45 semester hours of their Academic Program at BW.

CONDITIONS OF TRANSFER

- All Undergraduate courses must be a "C" grade or better. All Graduate courses must be a "B" grade or better.
- The Registrar of Baldwin Wallace University is the final authority on transfer of credit.
- All work must be done at an institution accredited by a regional accreditation association.
- Number of credit hours taken at another institution may not exceed the number that may be earned at Baldwin Wallace University in a like period of time.
- Only the credit hours transfer - and not the grades received.
- All financial obligations to Baldwin Wallace University must be satisfied.

Email completed form to fstager@bw.edu or fax to 440-826-6522