


TB5 Provider Application Process



TB5 Provider Application Process


Login in to the Provider Portal:

Test Site



Early Learning Coalition
of Miami-Dade/Monroe

Early education. Lifelong success.



Important Time Sensitive Announcements

Updates and News

[FOEL Guidance_SR/VPK Attendance and Payment Validation](#)

[Parental Authorization Form](#)

[Overview of Sign In and Out Requirements](#)

[Sign In and Out Reference Guide for Providers](#)

[Updated Provider Relationship Specialist Assignments](#)

[School Readiness Enrollment Correction Form](#)

[Updated Provider Payments Department Caseloads Assignment and Org Chart_01302020](#)

Performance Funding

[Miami-Dade Providers only -Performance Funding Provider Orientation Tier 1 to 5](#)

[Other important news updates on elcmdm.org](#)

[Verification of School Readiness Curriculum Form](#)

[ACH Provider Payment Application Form](#)

Welcome to ELC Provider Portal

Do **not** Register again if you have previously used the site, use the Reset Password link in the Login panel if you need to Reset your Password

LOGIN

REGISTER

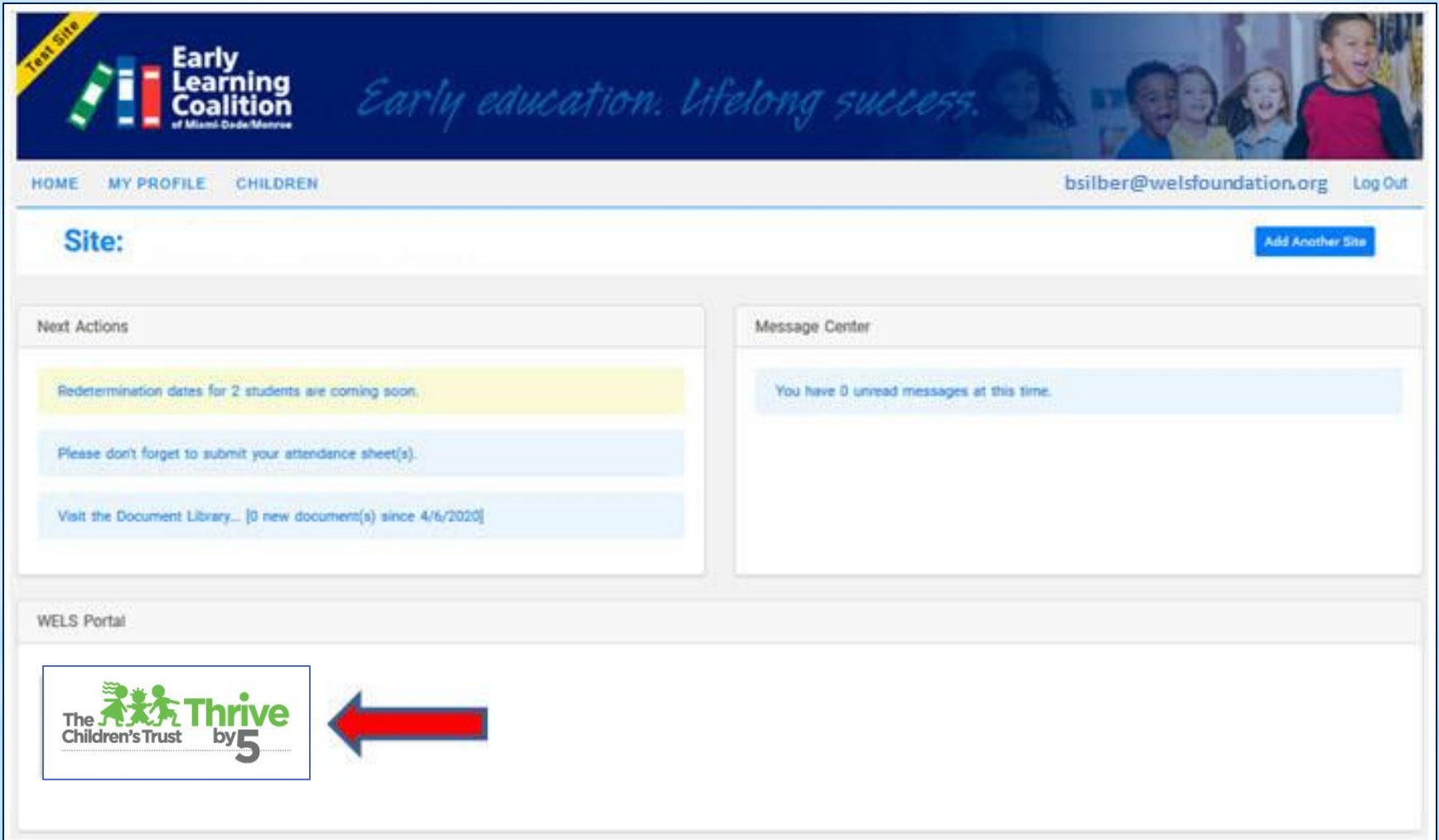
Email

Password

[Reset Password](#)

Log In

Click on the WELS Portal Thrive by 5 link.



The screenshot shows the WELS Portal website. At the top, there is a dark blue header with the "Early Learning Coalition of Miami-Dade/Monroe" logo on the left, which includes a yellow banner saying "Test Site". To the right of the logo is the tagline "Early education. Lifelong success." and a photo of four smiling children. Below the header is a navigation bar with links for "HOME", "MY PROFILE", and "CHILDREN". On the right side of the navigation bar, the email "bsilber@welsfoundation.org" and a "Log Out" link are visible.

Below the navigation bar, there is a "Site:" label and an "Add Another Site" button. The main content area is divided into two columns. The left column is titled "Next Actions" and contains three items: "Redetermination dates for 2 students are coming soon.", "Please don't forget to submit your attendance sheet(s).", and "Visit the Document Library... [0 new document(s) since 4/6/2020]". The right column is titled "Message Center" and contains a message: "You have 0 unread messages at this time."

At the bottom of the page, there is a "WELS Portal" section. Inside this section, there is a logo for "The Children's Trust Thrive by 5" which features three stylized figures in green and blue. A large red arrow points to this logo.

Start an Application



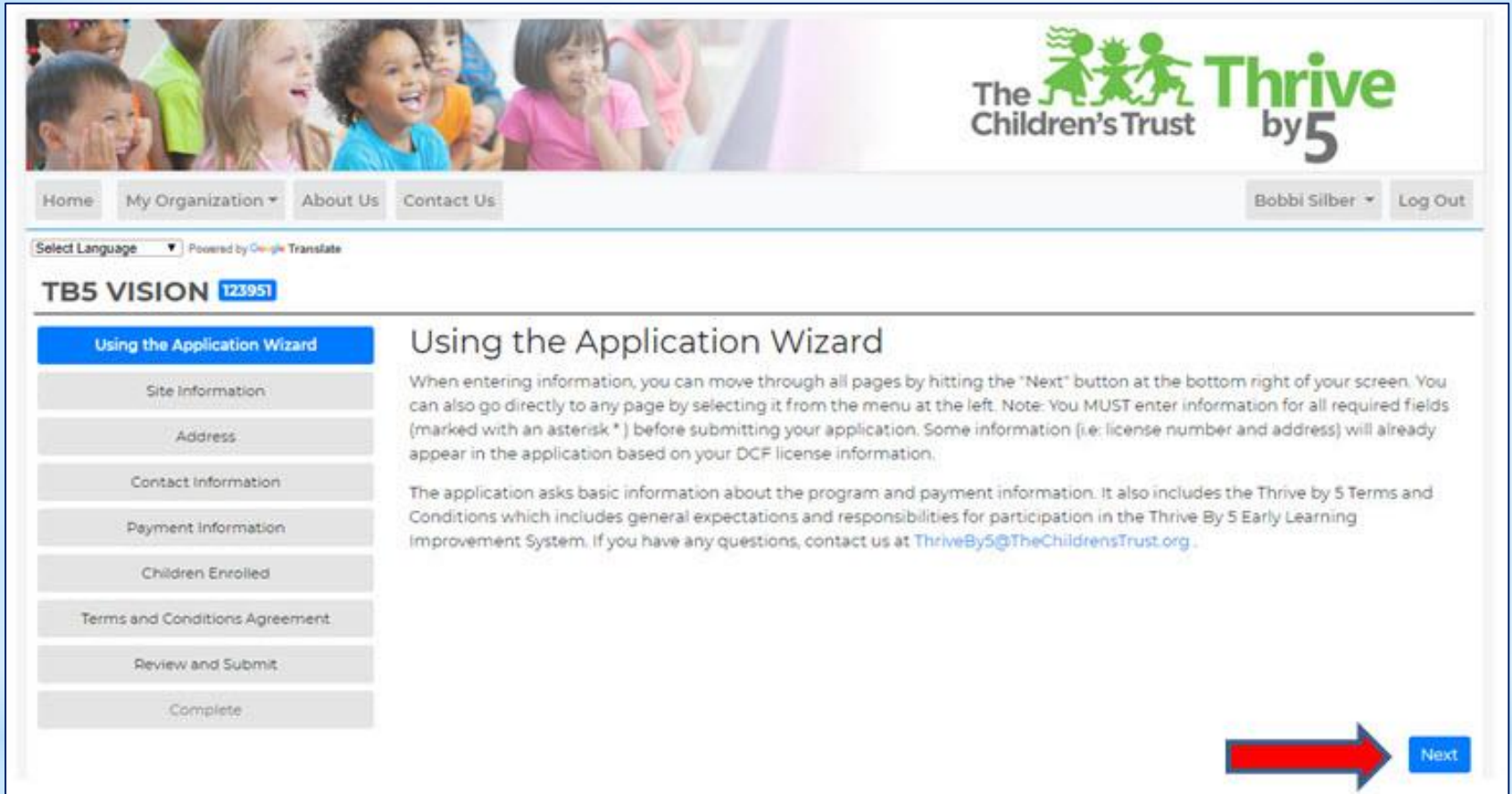
The screenshot displays the Thrive by 5 dashboard for Bobbi Silber, an Org Admin. The dashboard includes a header with navigation links (Home, My Organization, About Us) and a user profile section (Bobbi Silber, Log Out). Below the header, there is a 'Select Language' dropdown and a 'Powered by Google Translate' notice. The main content area shows the 'Sites and Activities' section for Bobbi Silber, with a 'Current Site' dropdown set to 'TB5 VISION'. A tabbed interface allows switching between 'Application', 'Rating', 'Improvement Plan', 'Enrollment', and 'Training'. The 'Application' tab is active, displaying a table with columns for Site Name, License Number, Status, and Action. The table lists 'TB5 VISION' with license number '123951' and status 'New'. A red arrow points to the 'Start an Application' link in the Action column.

Site Name	License Number	Status	Action
TB5 VISION	123951	New	Start an Application

The new screen shows your dashboard/home screen, site(s), and allows you to participate in TB5.

Select the site and click **Start an Application**.

The *Application Wizard*



The screenshot shows the 'Thrive by 5' application wizard interface. At the top, there is a banner with a group of diverse children and the logo for 'The Children's Trust Thrive by 5'. Below the banner is a navigation bar with links: 'Home', 'My Organization', 'About Us', and 'Contact Us'. On the right of the navigation bar, it says 'Bobbi Silber' and 'Log Out'. Below the navigation bar, there is a 'Select Language' dropdown and a 'Powered by Google Translate' link. The main content area is titled 'TB5 VISION 123951'. On the left, there is a vertical menu with the following items: 'Using the Application Wizard' (highlighted in blue), 'Site Information', 'Address', 'Contact Information', 'Payment Information', 'Children Enrolled', 'Terms and Conditions Agreement', 'Review and Submit', and 'Complete'. The main content area is titled 'Using the Application Wizard' and contains two paragraphs of text. The first paragraph explains how to navigate through the application using the 'Next' button. The second paragraph explains that the application asks for basic information about the program and payment, and includes the Thrive by 5 Terms and Conditions. At the bottom right of the main content area, there is a large red arrow pointing to a blue 'Next' button.

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement


Review and Submit

Complete

Using the Application Wizard

When entering information, you can move through all pages by hitting the "Next" button at the bottom right of your screen. You can also go directly to any page by selecting it from the menu at the left. Note: You MUST enter information for all required fields (marked with an asterisk *) before submitting your application. Some information (i.e: license number and address) will already appear in the application based on your DCF license information.

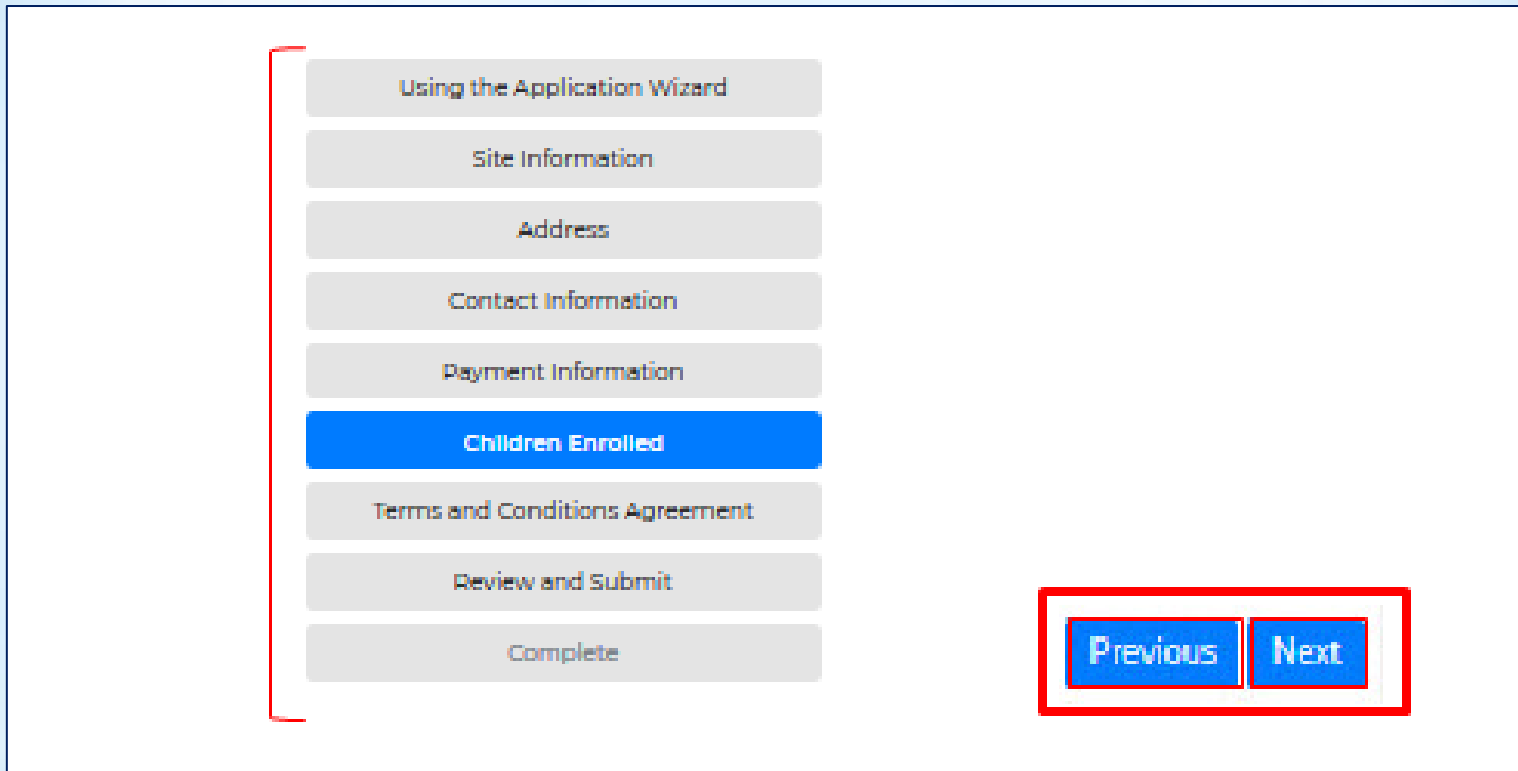
The application asks basic information about the program and payment information. It also includes the Thrive by 5 Terms and Conditions which includes general expectations and responsibilities for participation in the Thrive By 5 Early Learning Improvement System. If you have any questions, contact us at ThriveBy5@TheChildrensTrust.org.

 Next

The *Application Wizard* will step you through the application process.

Click **Next**.

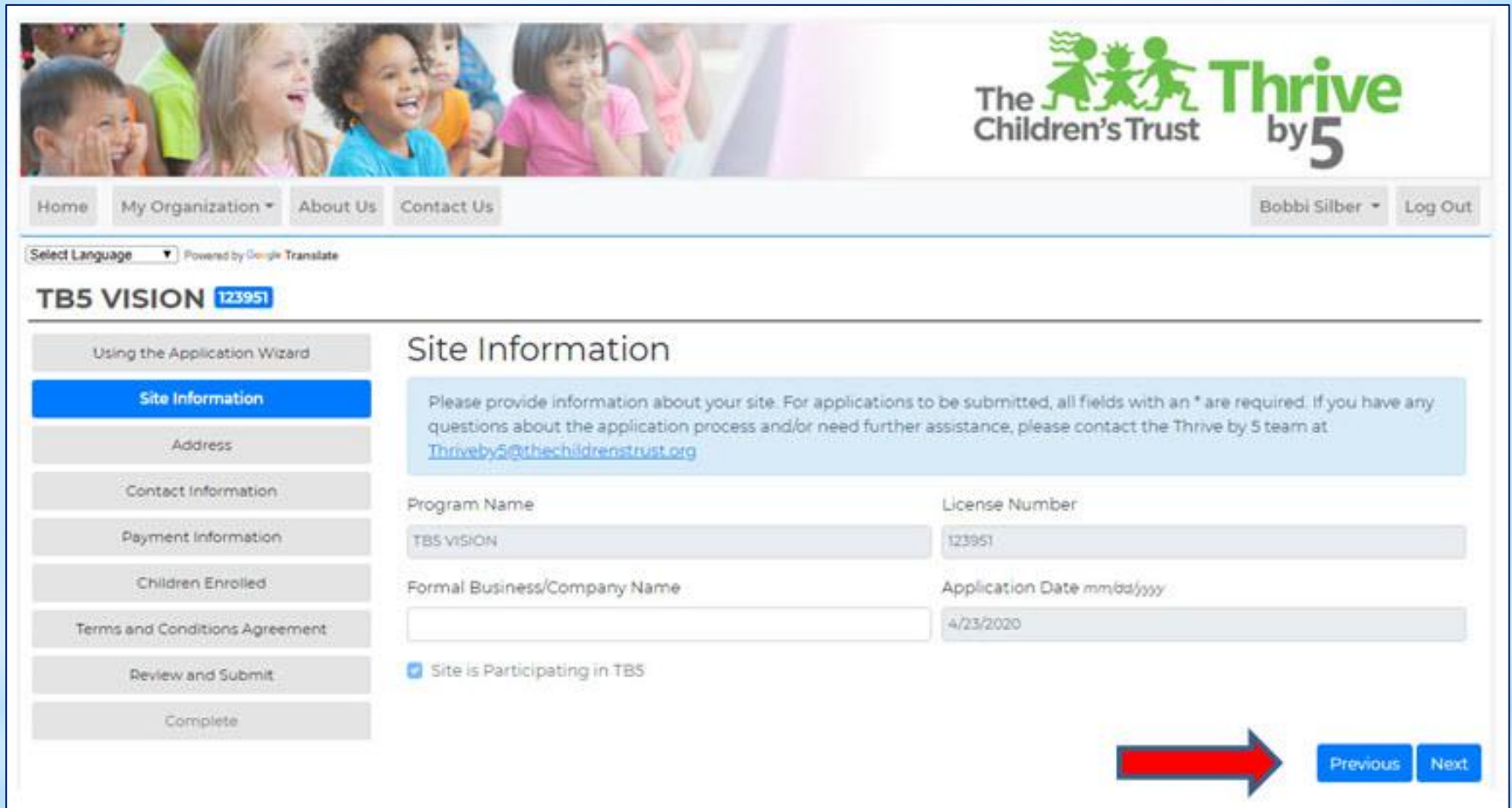
Using the *Application Wizard*



The screenshot displays a vertical list of ten menu items within a light gray rectangular frame. The items are: 'Using the Application Wizard', 'Site Information', 'Address', 'Contact Information', 'Payment Information', 'Children Enrolled', 'Terms and Conditions Agreement', 'Review and Submit', and 'Complete'. The 'Children Enrolled' item is highlighted with a solid blue background, while the others have a light gray background. To the right of this list, outside the frame, are two blue buttons with white text: 'Previous' and 'Next'. Both buttons are enclosed within a red rectangular border.

- * Each time you click **Next**, your information is **saved**. You can also click to a previous section by clicking the **Previous** button or by clicking on the section in the *Application Wizard* menu to proceed or go back to a specific screen.

Site Information



The screenshot shows the 'Site Information' page of the Thrive by 5 application. At the top, there is a banner with a group of diverse children and the logo for 'The Children's Trust Thrive by 5'. Below the banner is a navigation bar with links: Home, My Organization, About Us, and Contact Us. On the right of the navigation bar, it says 'Bobbi Silber' and 'Log Out'. Below the navigation bar, there is a 'Select Language' dropdown and a 'Powered by Google Translate' link. The main heading is 'TB5 VISION 123951'. On the left side, there is a vertical list of steps in the application wizard: 'Using the Application Wizard', 'Site Information' (highlighted in blue), 'Address', 'Contact Information', 'Payment Information', 'Children Enrolled', 'Terms and Conditions Agreement', 'Review and Submit', and 'Complete'. The 'Site Information' section contains a blue box with instructions: 'Please provide information about your site. For applications to be submitted, all fields with an * are required. If you have any questions about the application process and/or need further assistance, please contact the Thrive by 5 team at Thriveby5@thechildrenstrust.org'. Below this, there are four input fields: 'Program Name' (filled with 'TB5 VISION'), 'License Number' (filled with '123951'), 'Formal Business/Company Name' (empty), and 'Application Date mm/dd/yyyy' (filled with '4/23/2020'). At the bottom left of the form, there is a checkbox labeled 'Site is Participating in TB5' which is checked. At the bottom right, there is a large red arrow pointing right, and two buttons: 'Previous' and 'Next'.

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Site Information

Please provide information about your site. For applications to be submitted, all fields with an * are required. If you have any questions about the application process and/or need further assistance, please contact the Thrive by 5 team at Thriveby5@thechildrenstrust.org


Program Name License Number

TB5 VISION 123951

Formal Business/Company Name Application Date mm/dd/yyyy

4/23/2020

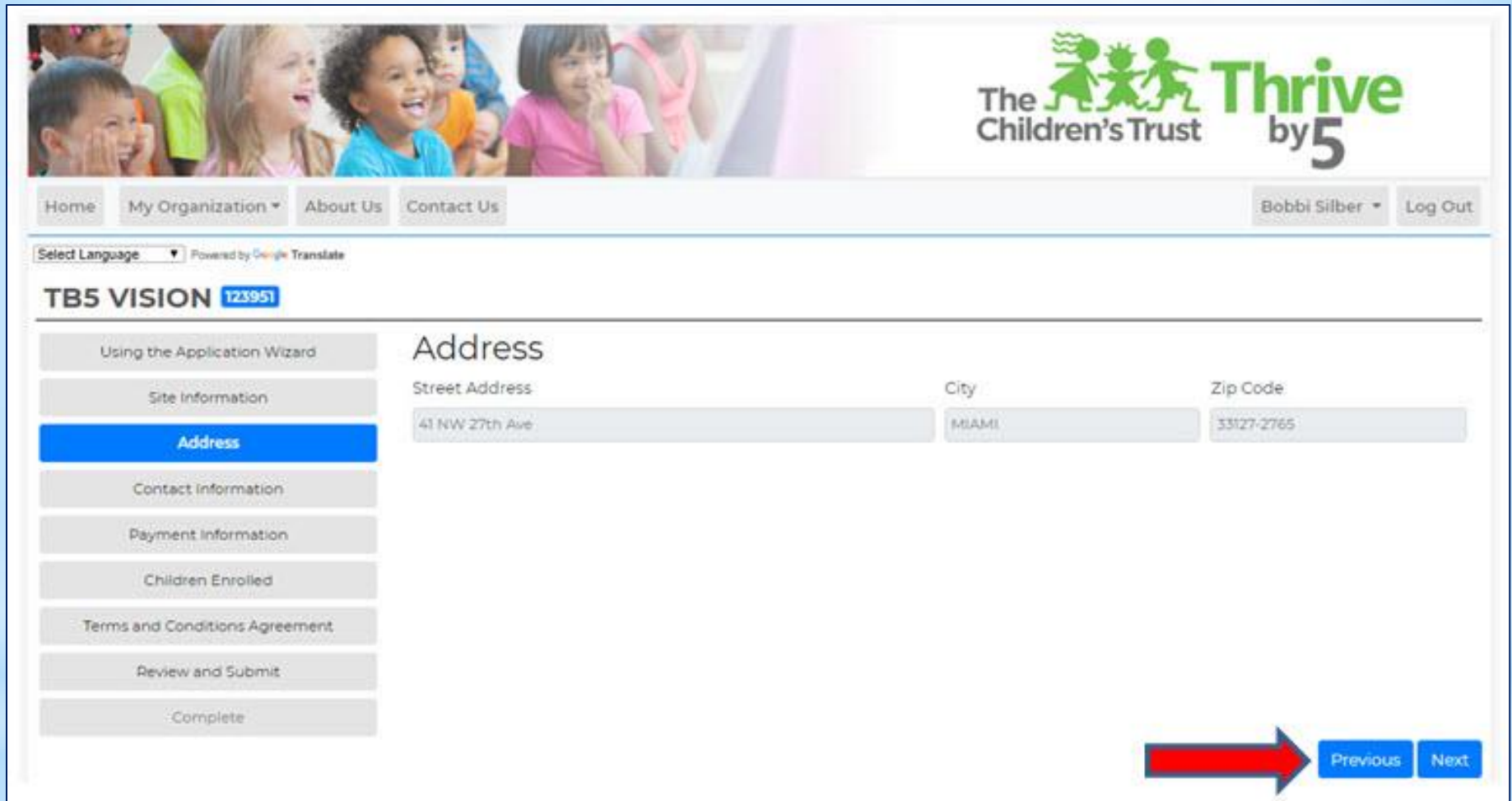
☒ Site is Participating in TB5

 Previous Next

The Site Information page will have a check demonstrating that the site is participating in TB5.

Click **Next**.

Address



The screenshot shows the 'TB5 VISION' application wizard. The 'Address' step is highlighted in blue in the left sidebar. The main form area is titled 'Address' and contains three input fields: 'Street Address' (pre-filled with '41 NW 27th Ave'), 'City' (pre-filled with 'MIAMI'), and 'Zip Code' (pre-filled with '33127-2765'). At the bottom right, there are 'Previous' and 'Next' buttons. A large red arrow points to the 'Next' button.

Home My Organization ▾ About Us Contact Us Bobbi Silber ▾ Log Out

Select Language ▾ Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Address

Street Address City Zip Code

41 NW 27th Ave MIAMI 33127-2765

Previous Next

The address will be pre-filled.

Click **Next**.

Contact Information

The Children's Trust **Thrive by 5**

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Contact Information

Owner Name *(Required)* Bobbi Test

Owner Cellphone *(Required)* (305) 555-1212

Owner E-mail Address *(Required)* billsberg@wellsfoundation.org

Website

Program Director Name *(Required)* Bobbi Director Test

Center Cellphone

Daily Opening Time *(Required)* 07 00 AM

Daily Closing Time *(Required)* 06 00 PM

Days of Operation

- ☒ Monday
- ☒ Tuesday
- ☒ Wednesday
- ☒ Thursday
- ☒ Friday
- ☐ Saturday
- ☐ Sunday

Does your program close or change significantly during the summer?

☒ Yes

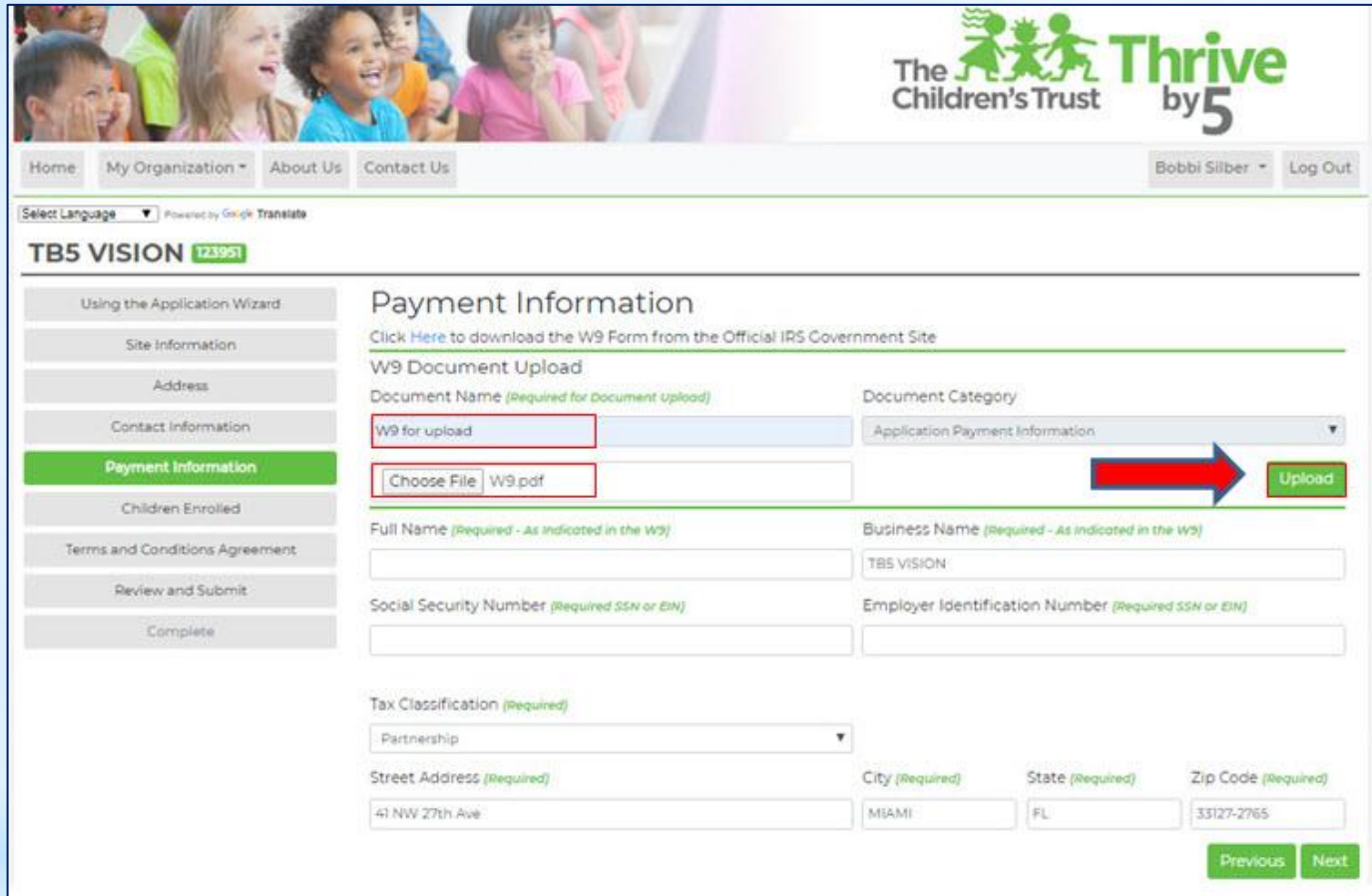
☐ No

Previous Next

Enter/check all **Required** information. Enter/check all **Required** information.

Click **Next**.

Payment Information



The screenshot shows the 'Payment Information' section of the Thrive by 5 website. The header includes the logo for 'The Children's Trust Thrive by 5' and navigation links: Home, My Organization, About Us, Contact Us, Bobbi Silber, and Log Out. A language selector is set to 'Select Language' with a 'Powered by Google Translate' note. The left sidebar contains a list of steps: Using the Application Wizard, Site Information, Address, Contact Information, **Payment Information** (highlighted in green), Children Enrolled, Terms and Conditions Agreement, Review and Submit, and Complete. The main content area is titled 'Payment Information' and includes a link to download the W9 form. The 'W9 Document Upload' section has a 'Document Name' field with 'W9 for upload' and a 'Document Category' dropdown set to 'Application Payment Information'. Below these is a 'Choose File' button next to 'W9.pdf', with a red arrow pointing to the 'Upload' button. The 'Full Name' field is empty, and the 'Business Name' field contains 'TBS VISION'. The 'Social Security Number' and 'Employer Identification Number' fields are empty. The 'Tax Classification' dropdown is set to 'Partnership'. The 'Street Address' field contains '41 NW 27th Ave', and the 'City', 'State', and 'Zip Code' fields contain 'MIAMI', 'FL', and '33127-2765' respectively. 'Previous' and 'Next' buttons are at the bottom right.

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Payment Information

Click [Here](#) to download the W9 Form from the Official IRS Government Site

W9 Document Upload

Document Name (Required for Document Upload) W9 for upload Document Category Application Payment Information

Choose File W9.pdf Upload

Full Name (Required - As indicated in the W9) Business Name (Required - As indicated in the W9) TBS VISION

Social Security Number (Required SSN or EIN) Employer Identification Number (Required SSN or EIN)

Tax Classification (Required) Partnership

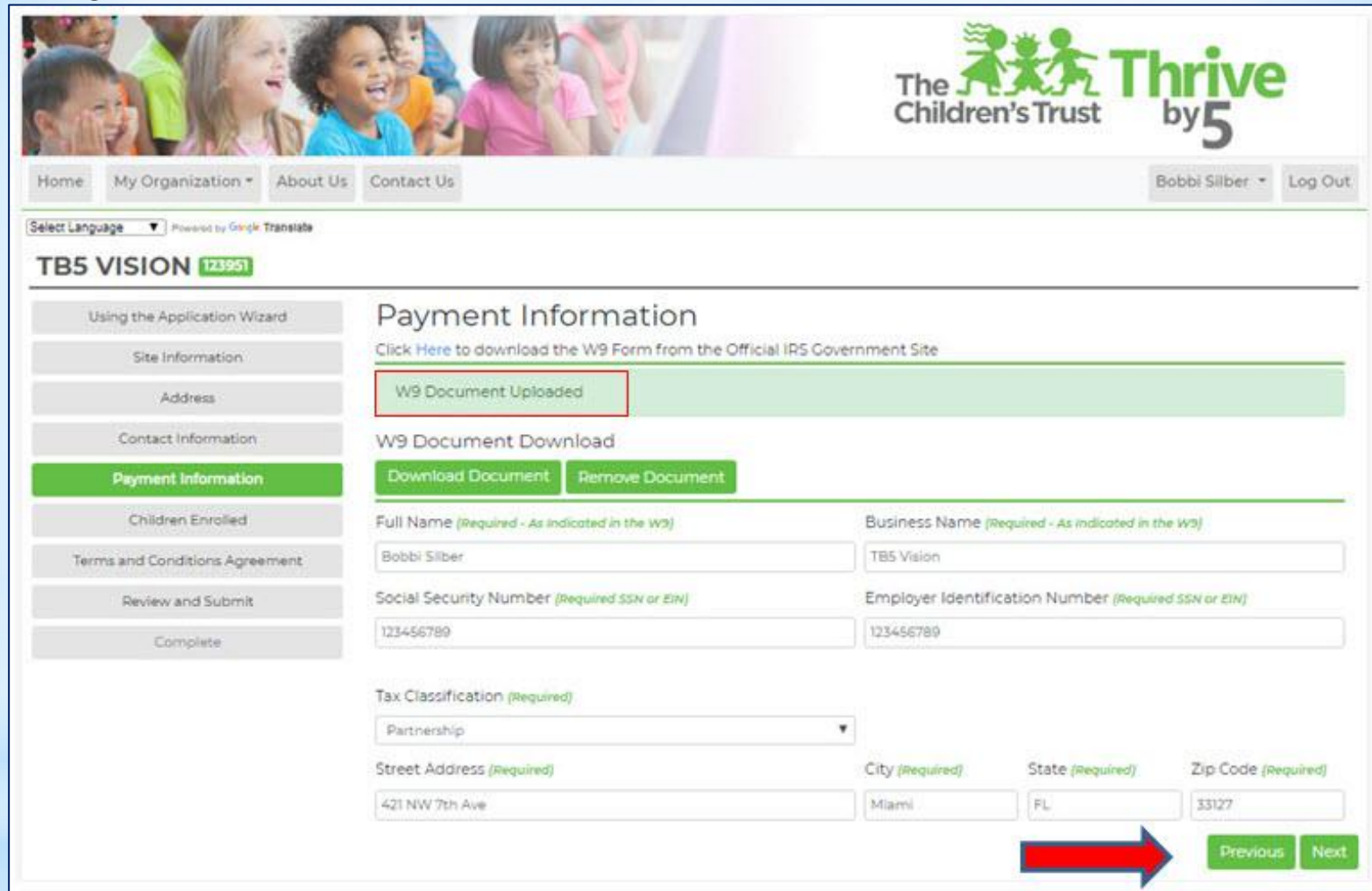
Street Address (Required) 41 NW 27th Ave City (Required) MIAMI State (Required) FL Zip Code (Required) 33127-2765

Previous Next

Upload the W9. The W9 can be a PDF or .jpg file. Enter the document name for upload. Browse the computer and locate the W9 file for the upload. Click **Open** (select).

Click **Upload**. The document is uploaded.

Payment Information (2)



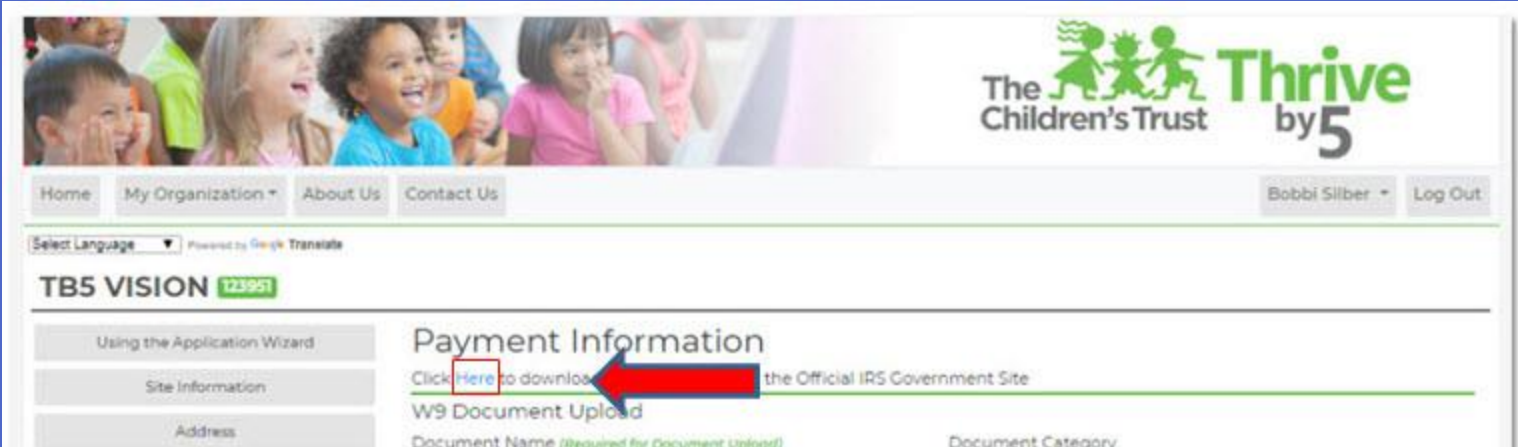
The screenshot shows the 'Payment Information' section of the Thrive by 5 website. The header includes the logo for 'The Children's Trust Thrive by 5' and navigation links: Home, My Organization, About Us, Contact Us. A user profile for 'Bobbi Silber' and a 'Log Out' button are also present. Below the header, there is a language selection dropdown and a 'Powered by Google Translate' link. The main content area is titled 'TB5 VISION 123951' and features a sidebar with navigation links: Using the Application Wizard, Site Information, Address, Contact Information, Payment Information (highlighted in green), Children Enrolled, Terms and Conditions Agreement, Review and Submit, and Complete. The main form area is titled 'Payment Information' and includes a link to download the W9 form from the Official IRS Government Site. A green box with a red border indicates 'W9 Document Uploaded'. Below this, there are buttons for 'Download Document' and 'Remove Document'. The form fields are as follows:

W9 Document Download			
Full Name <small>(Required - As indicated in the W9)</small>	Business Name <small>(Required - As indicated in the W9)</small>		
Bobbi Silber	TB5 Vision		
Social Security Number <small>(Required SSN or EIN)</small>	Employer Identification Number <small>(Required SSN or EIN)</small>		
123456789	123456789		
Tax Classification <small>(Required)</small>			
Partnership			
Street Address <small>(Required)</small>	City <small>(Required)</small>	State <small>(Required)</small>	Zip Code <small>(Required)</small>
421 NW 7th Ave	Miami	FL	33127

At the bottom right, there are 'Previous' and 'Next' buttons. A red arrow points to the 'Next' button.

The screen will change and show that the W9 was uploaded. (If needed, you can always edit the upload.)
Continue with the Payment Information entering text and using the drop downs.
When the page is complete, click **Next**.

Payment Information (3)



The screenshot shows the Thrive by 5 website interface. At the top, there is a header with a photo of children and the logo for 'The Children's Trust Thrive by 5'. Below the header is a navigation bar with links: Home, My Organization, About Us, Contact Us, and a user profile for Bobbi Silber with a Log Out button. A language selection dropdown is also present. The main content area is titled 'TB5 VISION 123951' and contains a sidebar with links: 'Using the Application Wizard', 'Site Information', and 'Address'. The main section is titled 'Payment Information' and includes a link 'Click Here to download' with a red arrow pointing to it, followed by 'the Official IRS Government Site'. Below this is a 'W9 Document Upload' section with fields for 'Document Name' and 'Document Category'.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt status code (if any)

If you do not have the W9, click **Here**. You can access the W-9, print it, fill out the form, and sign it. Then, scan it or take a picture and upload it to the application.

Children Enrolled

The Children's Trust Thrive by 5

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Children Enrolled

Enter your program's February 2020 enrollment. Do not include Head start, Early Head Start after school or Children's Trust Scholarship children in the table. If you have Children's Trust Scholarship children, select "Yes" below and enter the number within that section.

License Capacity: 33 Current Enrollment 0-5: 23

Enrollment By Care Level	Number of Children Enrolled 23	Number of School Readiness Children Enrolled 0-5 14	Number of Private Pay Children Enrolled 0-5 5
0-12 Months	3	2	1
1 Year	2	1	1
2 Years	9	6	3
3 Years	6	6	0
4 Years/VPK	3	3	0

Does your Program Participate in the USDA Child Care Food Program?

☒ Yes ☐ No

Have you had SERPA CLASS Assessments in the last 6 Months?

☒ Yes ☐ No

Do you have Children's Trust Scholarship? *(Required)*

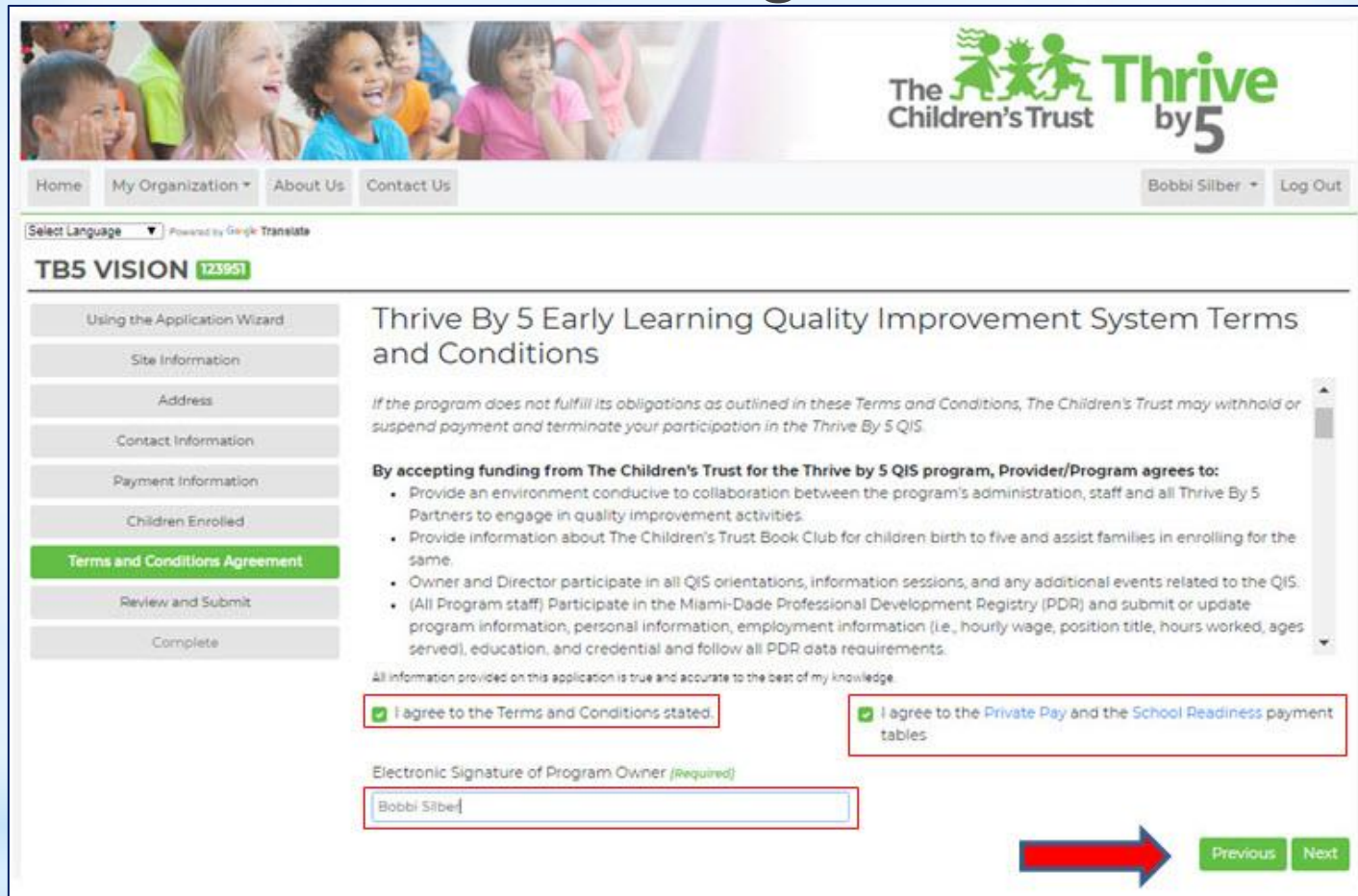
Yes If so, how many? *(Required)*

Previous Next

Enter the current enrollment numbers in the columns and answer the questions.

When the page is complete, click **Next**.

Terms and Conditions Agreement



The screenshot shows the 'Terms and Conditions Agreement' page for the Thrive By 5 program. The page header includes a photo of diverse children and the logo for 'The Children's Trust Thrive by 5'. Navigation links include 'Home', 'My Organization', 'About Us', and 'Contact Us'. A user is logged in as 'Bobbi Silber'. A sidebar on the left lists steps in the application process, with 'Terms and Conditions Agreement' highlighted. The main content area is titled 'Thrive By 5 Early Learning Quality Improvement System Terms and Conditions' and includes a disclaimer, a list of requirements for providers, and a statement of truth. At the bottom, there are two checkboxes for agreement, an electronic signature field with 'Bobbi Silber' entered, and 'Previous' and 'Next' buttons. A large red arrow points to the 'Next' button.

Home My Organization About Us Contact Us Bobbi Silber Log Out

Select Language Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete

Thrive By 5 Early Learning Quality Improvement System Terms and Conditions

If the program does not fulfill its obligations as outlined in these Terms and Conditions, The Children's Trust may withhold or suspend payment and terminate your participation in the Thrive By 5 QIS.

By accepting funding from The Children's Trust for the Thrive by 5 QIS program, Provider/Program agrees to:

- Provide an environment conducive to collaboration between the program's administration, staff and all Thrive By 5 Partners to engage in quality improvement activities.
- Provide information about The Children's Trust Book Club for children birth to five and assist families in enrolling for the same.
- Owner and Director participate in all QIS orientations, information sessions, and any additional events related to the QIS.
- (All Program staff) Participate in the Miami-Dade Professional Development Registry (PDR) and submit or update program information, personal information, employment information (i.e., hourly wage, position title, hours worked, ages served), education, and credential and follow all PDR data requirements.

All information provided on this application is true and accurate to the best of my knowledge.

☒ I agree to the Terms and Conditions stated.

☒ I agree to the [Private Pay](#) and the [School Readiness](#) payment tables

Electronic Signature of Program Owner (Required)

Bobbi Silber

Previous Next

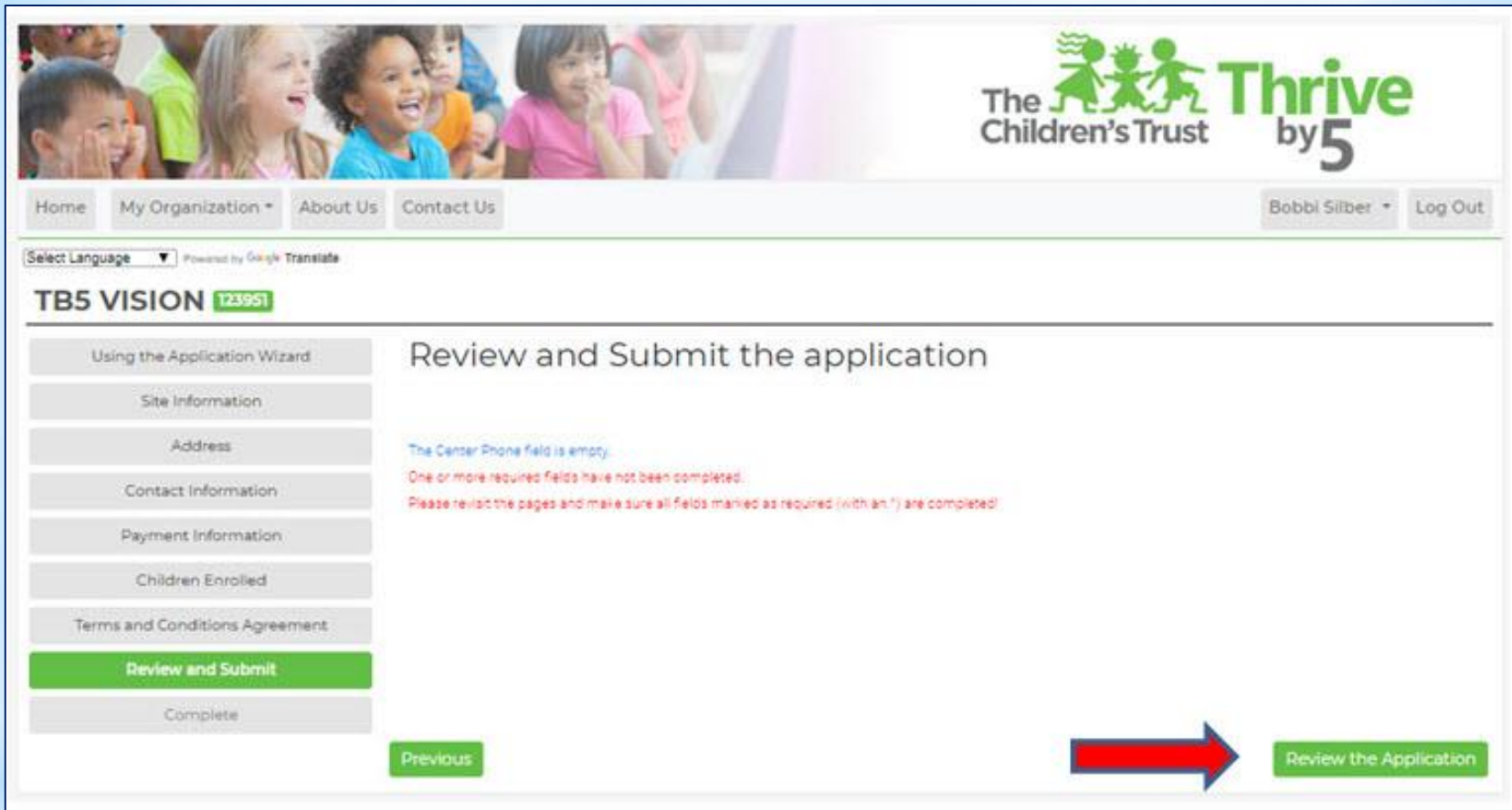
Read the Terms and Conditions Agreement.

Check the box *I agree to the Terms and Conditions stated.*

Read the *Private Pay* and *School Readiness* links. Then check the box:
I agree to the Private Pay and the School Readiness payment tables.

Type in your *Electronic Signature (name)*. Click **Next**.

Review and Submit



Home My Organization ▾ About Us Contact Us Bobbi Silber ▾ Log Out

Select Language ▾ Powered by Google Translate

TB5 VISION 123951

Using the Application Wizard

Site Information

Address

Contact Information

Payment Information

Children Enrolled

Terms and Conditions Agreement

Review and Submit

Complete


Review and Submit the application

The Center Phone field is empty.

One or more required fields have not been completed.

Please revisit the pages and make sure all fields marked as required (with an *) are completed!

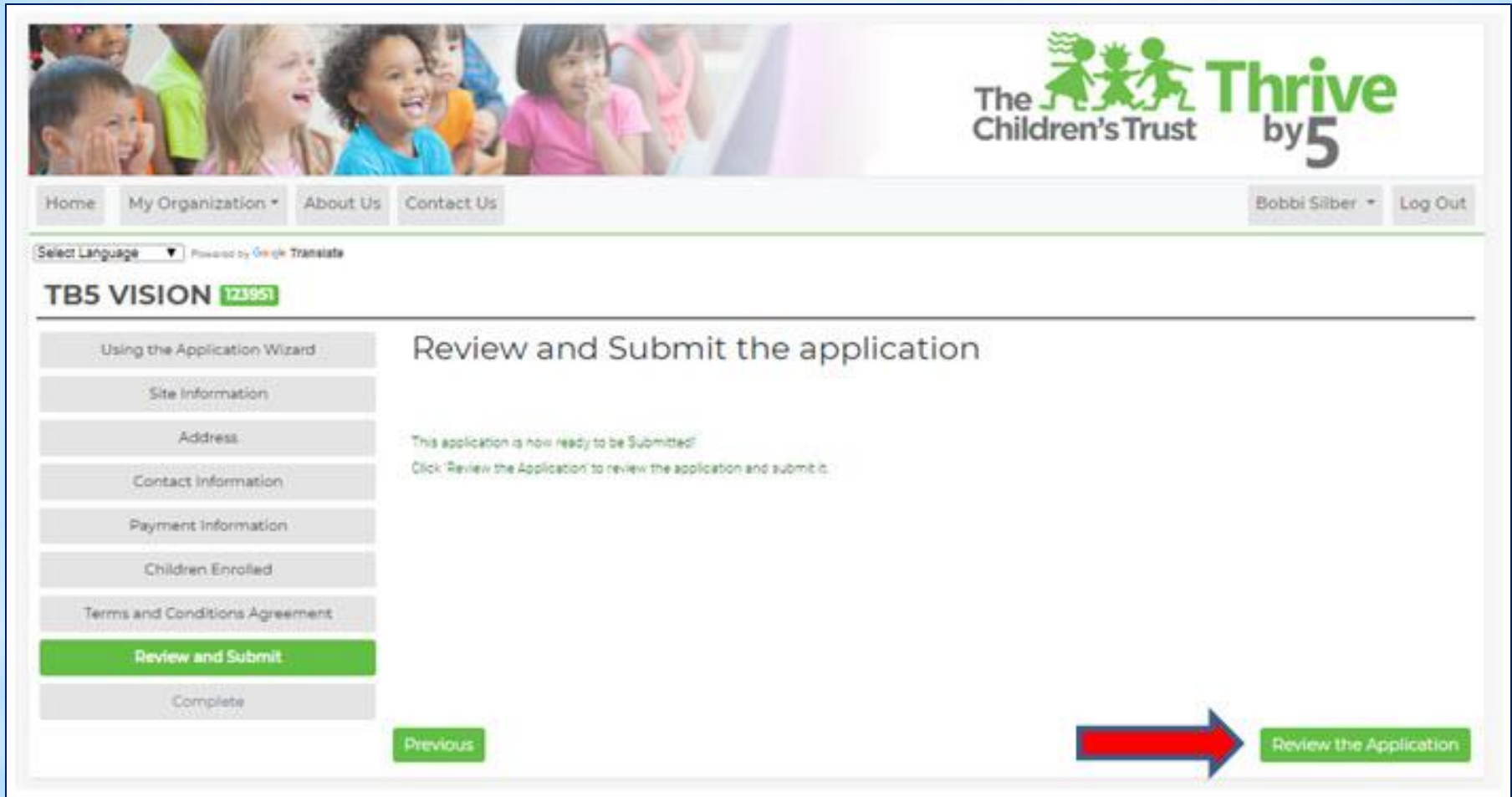
Previous



Review the Application

If there are errors, the *Wizard* will list the area to be corrected in **red**. Click to the correct screen. If any information has been omitted, the screen will prompt you to correct the omission/error. Click *Review the Application*. Return to the indicated section; enter/correct the required information. Click **Next**.

Review

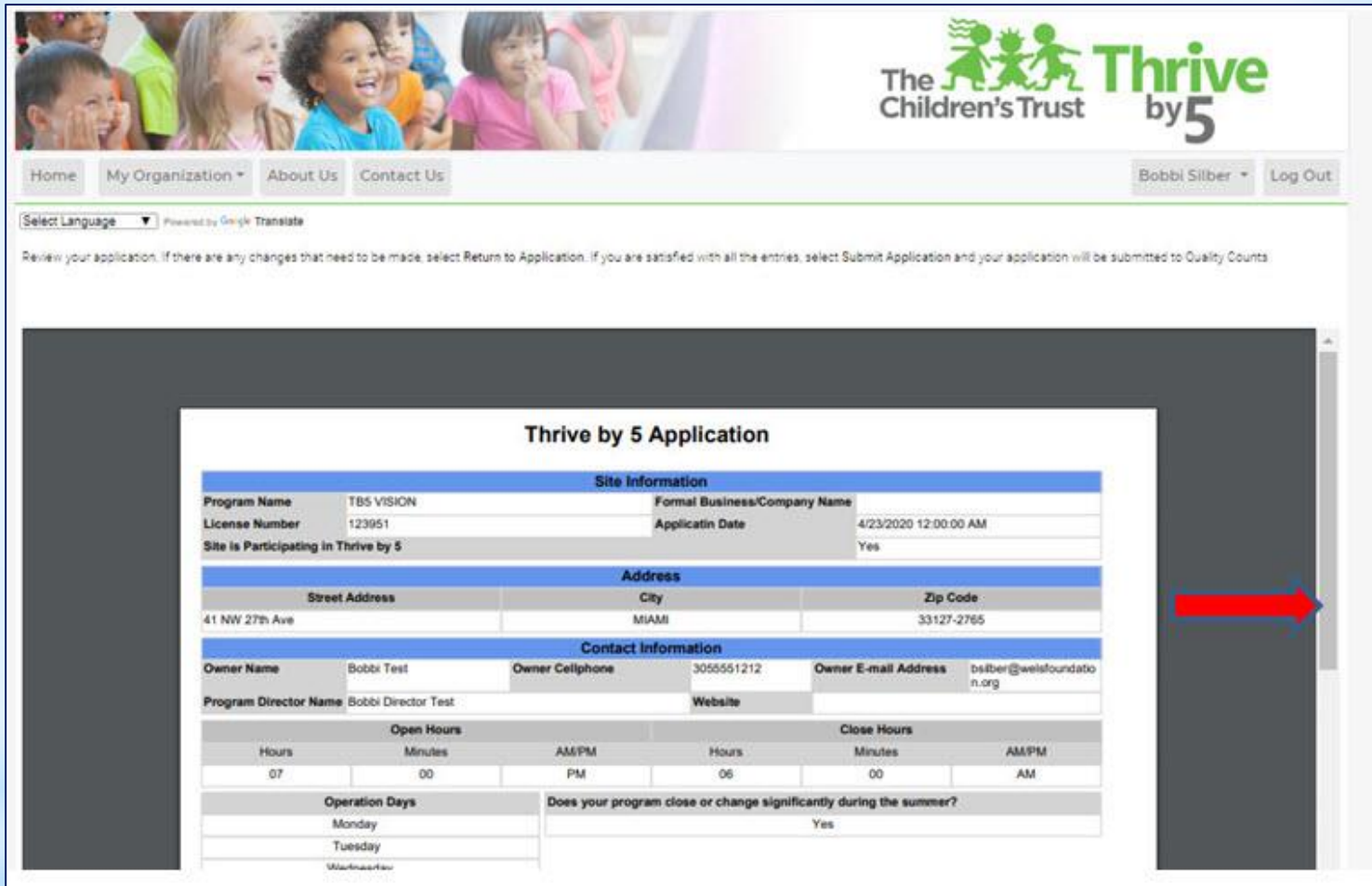


The screenshot shows the 'Review and Submit the application' page of the Thrive by 5 system. At the top, there is a banner with a group of diverse children and the logo for 'The Children's Trust Thrive by 5'. Below the banner is a navigation bar with links: Home, My Organization, About Us, and Contact Us. On the right of the navigation bar, it says 'Bobbi Silber' and 'Log Out'. Below the navigation bar, there is a 'Select Language' dropdown and a 'Powered by Google Translate' link. The main heading is 'TB5 VISION 123951'. On the left side, there is a vertical list of steps: 'Using the Application Wizard', 'Site Information', 'Address', 'Contact Information', 'Payment Information', 'Children Enrolled', 'Terms and Conditions Agreement', 'Review and Submit' (highlighted in green), and 'Complete'. The main content area has the heading 'Review and Submit the application' and a message: 'This application is now ready to be Submitted! Click "Review the Application" to review the application and submit it.' At the bottom left, there is a 'Previous' button. At the bottom right, there is a 'Review the Application' button, which is highlighted with a large red arrow pointing towards it.

Review everything again. When all corrections are made, the application will be ready to submit.

Click Review the Application.

Review the PDF



Home My Organization ▾ About Us Contact Us Bobbi Silber ▾ Log Out

Select Language ▾ Powered by Google Translate

Review your application. If there are any changes that need to be made, select Return to Application. If you are satisfied with all the entries, select Submit Application and your application will be submitted to Quality Counts.

Thrive by 5 Application

Site Information					
Program Name	TBS VISION		Formal Business/Company Name		
License Number	123951		Application Date	4/23/2020 12:00:00 AM	
Site is Participating in Thrive by 5			Yes		

Address		
Street Address	City	Zip Code
41 NW 27th Ave	MIAMI	33127-2765

Contact Information			
Owner Name	Bobbi Test	Owner Cellphone	3055551212
Owner E-mail Address	bsilber@wellsfoundatio n.org		
Program Director Name	Bobbi Director Test	Website	

Open Hours			Close Hours		
Hours	Minutes	AM/PM	Hours	Minutes	AM/PM
07	00	PM	06	00	AM

Operation Days	Does your program close or change significantly during the summer?
Monday	Yes
Tuesday	
Wednesday	

A two page PDF will appear. Use the slider in the window to review the entire application. If more changes are needed, **Return to Application.**

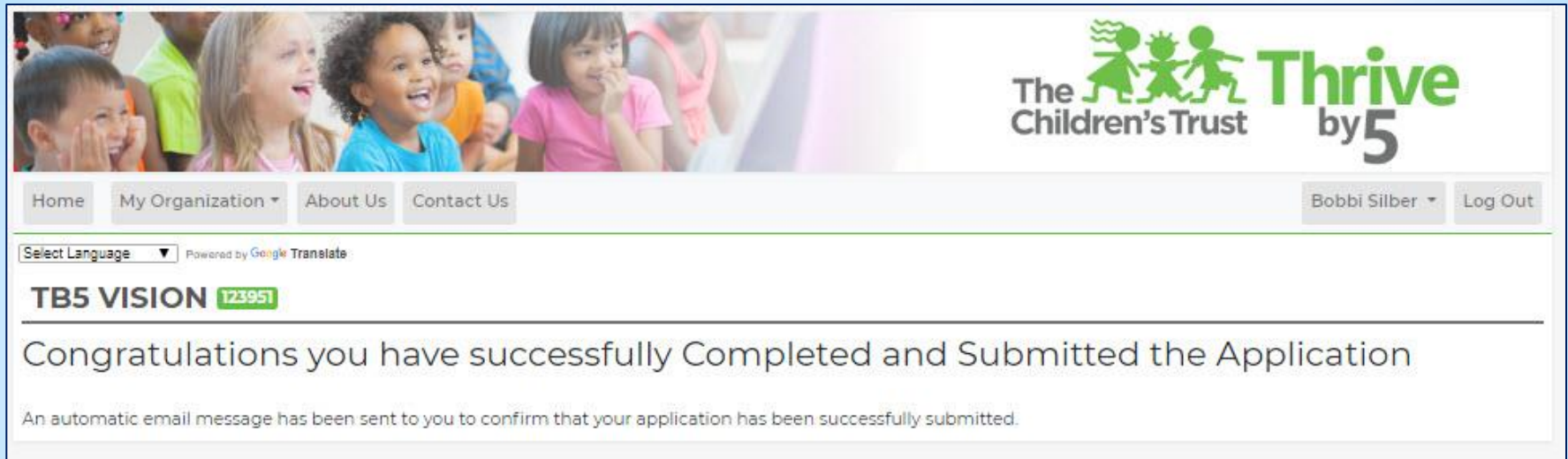
Thrive by 5 Application

Children Enrolled			
License Capacity		Current Enrollment	
33		23	
Age Group Name	Current Enrollment Care Level	Number of School Readiness Children Enrolled	Number of Private Pay Children Enrolled
0-12 Months	3	2	5
1 Year	2	1	3
2 Years	9	6	15
3 Years	6	6	12
4 Years/VPK	3	3	6
Does your Program Participate in the USDA Child Care Food Program?			
Yes			
Have you had SERPA CLASS Assessments in the last 6 Months?			
Yes			
Do you have Children's Trust Scholarship?		If so, how many?	
Yes		4	
Terms and Conditions Agreement			
Electronic Signature of Program Owner		Bobbi Silber	
I agree to the Terms and Conditions stated			
Yes			
I agree to the Private Pay and the School Readiness payment tables			
Yes			

Return to Application
Submit Application

Review this information. If more changes are needed,
Return to Application. Or, **Submit Application.**

Congratulations



The screenshot shows the top of the Thrive by 5 website. On the left is a banner image of diverse young children smiling. To the right is the logo for 'The Children's Trust Thrive by 5'. Below the banner is a navigation bar with links: 'Home', 'My Organization', 'About Us', and 'Contact Us'. On the right side of the navigation bar are user options: 'Bobbi Silber' with a dropdown arrow and a 'Log Out' button. Below the navigation bar is a language selector dropdown set to 'Select Language' and a note 'Powered by Google Translate'. The main content area has a heading 'TB5 VISION 123951' and a large message: 'Congratulations you have successfully Completed and Submitted the Application'. Below this, a smaller line of text states: 'An automatic email message has been sent to you to confirm that your application has been successfully submitted.'

Submit Application. When the application is submitted, a successful notice will appear. You will also receive an email confirming the submission.



The screenshot shows an email confirmation from The Children's Trust Thrive by 5. The email header includes: 'From: no-reply-ThriveBy5@TheChildrensTrust.org <no-reply-ThriveBy5@TheChildrensTrust.org>', 'Sent: Thursday, April 30, 2020 9:48 AM', 'To: Bobbi Silber <bsilber@welsfoundation.org>', and 'Subject: Your Application for Site 123951 has been Submitted'. Below the header is the Thrive by 5 logo and the text 'Early Learning Quality Improvement System'. The main body of the email says: 'Thank you for submitting your application to participate in the Thrive By 5 Early Learning Quality Improvement System. Your application has been received and is under review. The review process takes 2 weeks from submission date, at which point you will receive an email informing you of the status of your application.' At the bottom, it says: 'Should you have any questions please contact us directly at Thriveby5@thechildrenstrust.org.'