SUPERIOR COURT
COUNTY OF SAN BERNARDINO
247 West Third Street, Eleventh Floor
San Bernardino, CA 92415-0302

IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA

FOR THE COUNTY OF SAN BERNARDINO

IN RE: TEMPORARY REDUCTION OF CLERK'S OFFICE HOURS DUE TO COVID-19	GENERAL ORDER OF THE PRESIDING JUDGE

Due to the COVID-19 pandemic, the Superior Court of California, County of San Bernardino has been closed from March 17, 2020, and only hearing essential, time-sensitive matters in accordance with emergency orders and statewide orders issued by Chief Justice Tani Cantil-Sakauye, countywide and statewide orders issued by the San Bernardino County Public Health Officer and the State Public Health Officer, executive orders issued by Governor Gavin Newsom, and general implementation orders issued by the court. The court's current emergency order was issued by Chief Justice Tani Cantil-Sakauye on April 29, 2020 and expires on May 28, 2020, by which time the court will have been closed for all matters except essential, time-critical functions for 51 days.

The court is currently implementing a reopening plan that includes handling a substantial backlog of cases, calendaring and other functions associated with court

operations. Consequently, the court needs additional time during court days to process cases, prepare court calendars, and perform other work of the court. Additionally, social distancing mandates significantly impact the court's ability to provide services, process new and existing case filings, and perform other court work. Consequently, after careful deliberation, the court has concluded that reducing the clerk's office hours for a limited time period is necessary to provide a reasonable and measured way of processing and managing new and existing cases, managing the court calendars, and performing other essential court functions while minimizing the impact on the citizens of San Bernardino County and providing equal access to the court.

Additionally, court users may access the court through other means which support social distance requirements. In accordance with California Rule of Court 2.210, each courthouse of the Superior Court of California, County of San Bernardino will have drop boxes for filing papers Monday through Friday from 8:00 a.m. until 4 p.m. Any document deposited in a court's drop box by 4:00 p.m. on a court day is deemed to have been deposited for filing on that day. Any document deposited in a court's drop box (1) on a court day after 4:00 p.m. or (2) on a judicial holiday is deemed to have been deposited for filing on the next court day.

In accordance with California Rule of Court 2.253, court users may also access the court through TurboCourt which permits court users to prepare and submit documents to the court electronically. Further, under California Rules of Court 2.300 et seq., court users may file documents by facsimile. Court users may access case information and make fine or fee payments through the court's online Case Search and Calendar Search portal and payment system (Portal). Information regarding TurboCourt, fax filing, and Portal can be found on the court's website at www.sb-court.org.

Consequently, pursuant to California Rule of Court 10.603, the court HEREBY ORDERS AS FOLLOWS:

Beginning May 29, 2020, and continuing through November 30, 2020, all clerk's offices of the Superior Court of California, County of San Bernardino, will reduce public service hours of operation on court days from 8:00 a.m. to 4:00 p.m., Monday through Friday, to 8:00 a.m. to 2:00 p.m., Monday through Friday. This is a temporary reduction in clerk's office public service hours arising from the impact of the COVID-19 pandemic and is not subject to California Government Code §68106.

Dated: May 15, 2020.

MICHAEL A. SACHS
Presiding Judge of the Superior Court