

Solicitation for Political Subdivisions to Support Regional Flood Planning Groups

The Executive Administrator of the Texas Water Development Board (TWDB) is compiling a list of political subdivisions that are interested in supporting regional flood planning groups (RFPGs) by:

- **Serving as the designated planning group sponsor, and/or**
- **Providing free public meeting space for the RFPG, and attending public, to use regularly**

Each regional flood planning group is responsible for designating a sponsor to apply for funding and to otherwise support the planning process. To assist the RFPGs in initiating their planning efforts, the TWDB will prepare a list of interested entities and provide that list to the RFPGs at their first meeting. The planning groups will not be limited to choosing a planning group sponsor from the list provided by TWDB. Initially, there will be 19 planning group members, in each of the 15 regions, consisting of 12 voting members and 7 non-voting state agency participants. Each five-year planning cycle, a RFPG must designate a political subdivision to act as the planning group sponsor to apply for and receive financial assistance from the TWDB to develop or revise a regional flood plan pursuant to 31 Texas Administrative Code (TAC) Chapters 361 and 362.

Acting as a planning group sponsor does *not* mean that the political subdivision will also have an associated voting or non-voting position on the RFPG, nor does it preclude them from having a representative as a member of the RFPG.

A planning group sponsor must be a political subdivision, defined as a county, city, or other body politic or corporate of the state, including any district or authority created under Art. 3 § 52 or Art. 16 § 59 of the constitution and including any interstate compact commission to which the state is a party and any nonprofit water supply corporation created and operating under Ch. 67.

The map showing the boundaries for the 15 flood planning regions for which the Executive Administrator is soliciting support for the RFPGs is shown in Attachment 1.

The designated planning group sponsor will be responsible for

- preparing and submitting grant funding applications to the TWDB on behalf of the RFPG to develop or revise a regional flood plan;
- entering into and managing a contract with the TWDB for the management of the grant funds;
- procuring and managing a contract with a technical consultant(s) selected by the RFPG to support the development of a regional flood plan;
- serving as the RFPG's administrative agent by organizing RFPG meetings, public notices, agendas, meeting presentations, handouts, and meeting minutes; and
- delivering the first regional flood plan no later than **January 10, 2023**.

For more information regarding content requirements of regional flood plans, please see the [final administrative rules for state and regional flood planning](#).

The RFPG shall ensure that the planning group sponsor it selects has the legal authority to procure professional services and enter into the contracts necessary for regional flood planning. The RFPG may, at its own discretion, choose a different planning group sponsor at any time.

Certain administrative costs, such as travel, public notice, and personnel costs for staff hours directly spent supporting the RFPG, will be eligible for reimbursement through the TWDB grant contract, subject to some limitations. Additional information regarding Regional Flood Planning Grants, including Board consideration and approval of applications and acceptable use of funds, can be found in 31 TAC Chapter 361, Subchapter F.

For questions regarding this solicitation, please email floodplanning@twdb.texas.gov or call James Bronikowski at (512) 475-0145.

In order to expedite the TWDB's review process and ensure flood planning groups can begin work as soon as possible, please use our online form and [SUBMIT INTEREST FORM HERE](#).

If you are unable to fill out the online form, you may email the pdf version of the [interest form](#) and optional attachments to floodplanning@twdb.texas.gov or mail to 1700 North Congress Avenue, P.O. Box 13231, Austin, Texas 78711-3231.

The deadline for submitting interest forms to the TWDB has been extended to August 21, 2020.

Disclaimer: Any information submitted is subject to the Public Information Act.

Attachment 1: Flood Planning Region Boundaries

