

## Dog Awareness Week w/c 25 June 2018

Dog Awareness Week is held each year and highlights the hazards from dog attacks that our employees face.

**During Dog Awareness Week you will be asked to focus your Safety Inspections on the compliance to the business Standards on dealing with dogs.**

We would like CWU ASR's to be fully involved and to work the RM SHE Advisor to select some of the units in your area with the highest number of dog attacks. Across the period of the week separate activities have been highlighted to compliment the activities sent to the unit managers. Try and visit a different office each day and inform the management team at that office that you will be attending to support the scheduled Dog Awareness Week activity.

**Monday** - Walk round each of the delivery frames asking at least 10 OPG's - If they've seen this Label (P6705) and do they use it? Where a lack of knowledge exists, engage with OPG and Management team on importance of its use.

**Tuesday** - Attend the WTLL session for dog attacks at a Dog Attack High Impacting Unit and ensure that 100% of staff watch the RMTV Dog Awareness Film and take part in the WTLL.

**Wednesday** - As Minimum check all overtime and absorption walks in the unit and ensure D for dog is used on all letter items before staff leave for delivery. Raise with DOM where failures exist. Undertake joint pre departure checks on the door.

**Thursday** - Look at the frame's with the OPG's and where there are no dog indicators ask if there are any dogs on the walk, and then relay this to DOM for WRAP / walk log updates. Issue hazard cards to OPGs to fill in return to the DOM to action

**Friday** - Establish a delivery within the unit where problem dogs exist and accompany the delivery officer on part of that delivery talking about avoidance techniques and relaying the week's preventative activities and how they relate to LIVE scenarios on delivery.

Throughout the Week in the offices you visit ask every postman that is leaving the unit to show you that they are carrying their posting peg. Assist the unit by providing an example peg where any issues of non-compliance are identified.

Complete any notes on the attached and return this to the SHE advisor and a copy to the unit manager after your visit.

Examples could be the likes of:

- Is AVOID board on display?
- Are fittings marked up in line with the business standard, using yellow stickers to indicate dogs?
- Is walk logs updated and being signed regularly etc.

# Doq Awareness Week tasks for Area Safety Reps



## Findings

Monday Unit Visited:

Tuesday Unit Visited:

Wednesday Unit Visited:

Thursday Unit Visited:

Friday Unit Visited: